



JOB DESCRIPTION & PERSON SPECIFICATION

JOB TITLE: Software Engineer	DEPARTMENT: IT - ZABSOLUTIONS
POSITION REPORTS TO: Manager ZABSOLUTIONS	
POSITION IS REPORTED BY: N/A	
MAJOR JOB RESPONSIBILITIES	
<ol style="list-style-type: none">1. Responsible for graphic designing and web development for all campuses' websites.2. Regular web maintenance for all the campuses.3. Deployment and complete maintenance of Faculty DAR.4. Maintenance of SZABIST SMS Server	
<u>PERSON SPECIFICATION</u>	
<p>(1) Academic Qualification Required Bachelor/Masters in Computing Sciences</p> <p>(2) Specific Job-related Skills Required</p> <ol style="list-style-type: none">1. Analytical Skills2. Communication Skills3. Interpersonal Skills4. Counseling Skills5. Computer Skills6. Problem-solving & Decision Making Skills <p>(3) Specific Job-related Traits & Behaviors Required</p> <ol style="list-style-type: none">1. Attendance & Punctuality2. Initiative taking3. Intelligence and mental alertness4. Cooperativeness5. Policy and Procedure Compliance6. Ability to Plan, Organize and Supervise Work7. Discipline <p>(4) Experience Required At least 2 years of experience in the relevant field.</p>	