



INDEPENDENT STUDY PROPOSAL FORM
(Social Sciences) Department of Education

Semester _____ 20__

Name: _____ Registration No.: _____

Credit Hours: _____ Program: Educational Leadership and Management (ELM) Degree: _____

I am interested in completing my Independent Study on the topic mentioned below (write exact title signed by the *advisor* from the list posted on ZabDesk). Form must be signed and submitted to the HoD (ELM) latest by the end of fourth week of classes along with the Research Proposal.* IS Proposal Form will not be accepted after the fourth week of classes. Final title and Abstract must be submitted at least two weeks before final exam week. *Independent Study Report must be submitted (in both hard and soft copy formats[†]) to Program Support Officer at least two weeks before final examination week as per APA guidelines. Default grade is F. All ISs will be presented in an open forum on the 2nd Saturday of May and December every year. **Strictly follow the IS Task Schedule attached.*

<i>Topic*</i>	Independent Study Advisor

[†] 2 hard copy requirements: long report & short report (about 3000 words as per “JISR author’s guidelines for submitting papers” format) & soft copies of both reports on CD.

* Research Proposal: Fill out Page 2.

** IS task Schedule as separate Page 3.

I have registered for 3 Credits of Independent Study.

Student
(Sign Pg 2)

Advisor
(Sign Pg 2)

HoD/MS/PhD Program Manager

Dean

Vice President (Academics)

Date

Date

Date

Date

Date

RESEARCH PROPOSAL

Name: _____ **Registration No.:** _____

The student is required to verify from all previously published Independent Study and Thesis reports in the Library (and on website www.szabist.edu.pk/cmd) that similar work has not been done at SZABIST/ or elsewhere in the last two years).

1. Research Proposal (attach separately, about 400 words and 2 references minimum).
2. Independent Study Report Search: Identify IS reports in the library published in last 2 years which have similar topic (attach separately).
3. How is your IS proposal different from the above IS reports (give reasons not exceeding 200 words) (attach separately).
4. Area of Independent Study: _____
5. Search Key words : _____
6. In case of new study which is being conducted first time and no material available in library and online too, student and advisor to confirm (serial 3 above) that there is all together new study and no relevance to answer serial 3 above.

Student's Sign

Advisor's Sign

Student Information	Advisor's Information
Cell#: _____	Cell#: _____
Email ID: _____	Email ID: _____
Are you Registered at *RGELM egroup? YES___ NO___	Are you Registered at *RGELM egroup? YES___ NO___
If "NO" contact Mr. Hafeez Abbasi, Head of IT at hafeez@szabist.edu.pk .	If "NO" contact Mr. Hafeez Abbasi, Head of IT at hafeez@szabist.edu.pk .

*Research Group Educational Leadership and Management (ELM)

Format of Cover Page for IS-Research Proposal

Topic

(Font: Times New Roman- Font size 16)

Student Name

(Font: Times New Roman- Font size 14 and Bold)

Registration No.

(Font: Times New Roman- Font size 12)

Program

(Font: Times New Roman- Font size 14)

Supervisor's Name

(Font: Times New Roman- Font size 14)

Supervisor's Signature (with a blue pen and don't mention this line only have it signed)

SZABIST Karachi Campus

(Font: Times New Roman- Font size 16 and Bold)

Note: Format to be centralized